



Enhanced Placement and In-Home Service Capacity Program

OFFICIAL RESPONSES TO VENDOR QUESTIONS RFP-2018-DCYF-10-ENHAN

No.	Question	Answer
1.	Pg. 4, Subsection 1.1. Purpose and Overview: Are community based providers expected to provide the broad array of services or can a vendor submit a proposal for a single service (i.e., Individual Service Option)?	The RFP invites proposals <u>for any or all</u> of the services for the specified population.
2.	Pg. 4, Subsection 1.1. Purpose and Overview: Will the Department consider an out-of-state residential facility?	Yes.
3.	Pg. 4, Subsection 1.1. Purpose and Overview: Are out-of-state providers eligible to respond to become a provider for this type of service in New Hampshire?	Yes.
4.	Pg. 4, Subsection 1.1. Purpose and Overview: Regarding 2017 Laws Chapter 165 and Subsection 1.1. of the RFP, is the RFP to procure beds only for youth who would have been placed at SYSC prior to this law OR for those youth and youth transferring from SYSC?	The RFP is seeking beds for youth who would have been detained or committed to SYSC prior to this law and/or youth who may be transferring from SYSC as a result of HB 517.
5.	Pg. 7, Subsection 2.2. Background: What is the expectation for the number of youth served daily?	Per HB 517, the legal requirement is a minimum of thirty-five (35) youth beginning January 1, 2018 (committed and detained); however there is no cap on the number served. The Department encourages all submissions.
6.	Pg. 7, Subsection 2.2. Background: What is the level of care for these youth?	The level of care needed is dependent upon the population served (Section 3.1) and the services being proposed. The Department is seeking a variety of services to provide a continuum of care.
7.	Pg. 7, Subsection 3.1. Covered Populations and Services: What are the criteria for a child to go into a placement outside of the home?	The Court will make the determination for out-of-home placement based on recommendations from the Juvenile Probation & Parole Officer and other parties to the case.



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8.	Pg. 7, Subsection 3.1. Covered Populations and Services: Who is the clinical decision maker for when the child should be home or placed in an alternative placement/residential setting?	The parties to the case make the recommendation and the Court makes the determination.
9.	Pg. 7, Subsection 3.1 Covered Populations and Services: Are youth with cognitive or intellectual disabilities included in the population served?	No. It is not the intent of this RFP. However, some youth may have cognitive or intellectual disabilities prior to a determination of competency that would need services through this RFP.
10.	Pg. 7, Subsection 3.1 Covered Populations and Services: How do vendors differentiate when youth are referred for this alternative service or the regular referral process?	a. Through the referral process; and b. Based on how the Department determines youth eligible for this service (the determination process is in the planning phase.)
11.	Pg. 7, Subsection 3.1 Covered Populations and Services: Who will make the determination of level of care?	The Department will be having further discussions regarding how level of care is determined.
12.	Pg. 8, Subsection 3.2., Scope of Services, Paragraph 3.2.1.: Are providers required to sub-contract with other providers if they do not provide a piece of the continuum such as residential?	No. See Question #1.
13.	Pg. 9, Paragraph 3.2.5, Question #8: Is there information/language missing from the question regarding the five (5) criteria of the Diagnostic and Statistical Manual of Mental Disorders (DSM), Fifth Edition, for a substance use disorder?	See Addendum #2 posted on the Department's Website at: https://www.dhhs.nh.gov/business/rfp/rfp-2018-dcyf-10-enhan.htm .
14.	Pg. 10, Paragraph 3.2.6.: Are vendors who propose to serve single sex residents eligible for consideration under this RFP?	Yes.
15.	Pg. 10, Paragraph 3.2.7.: Are residential treatment vendors required to be in compliance with U.S. Department of Justice Prison Rape Elimination Act (PREA) of 2003?	No. However, PREA compliance is encouraged.



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16.	Pg. 13, Subsection 4.1. Financial Services: When will approved rates be communicated to selected vendors?	When selected vendors receive an invitation letter to participate in the next phase of the procurement process.
17.	Pg. 13, Subsection 4.2., Proposed Rates: If repurposing a portion of certified beds for this population, is it conceivable a vendor can have two (2) different rates: a rate for beds for this population of youth, and a different rate for youth in other certified beds? If so, what rate will be paid?	Yes. Vendors may have previously certified and newly certified beds (or beds that shifted) for this population. Should the vendor use Enhanced Service beds for regular certified placement, there will be a process for the vendor to be paid at the regular rate. The Enhanced Service rate is only for youth who qualify for the Enhanced Service and have been accepted to the service.
18.	Pg. 16, Subsection 6.3. Letter of Intent: How are vendors that did not submit a Letter of Intent notified of new information, addenda, relating to this RFP?	Additional information and addenda relating to this RFP can be found on the Department's Website at: https://www.dhhs.nh.gov/business/rfp/rfp-2018-dcyf-10-enhan.htm . Additionally, a notice will be emailed to the comprehensive list of potential bidders that received notice of the published RFP.
19.	Pg. 24, Paragraph 8.2.2.7 Staffing and Resumes: Are resumes required for all existing program staff?	Yes.
20.	Pg. 25, Paragraph 8.2.3.2 Statement of Bidder's Financial Condition: If a vendor does not have SFY 2017 Financial Statements, are the four (4) most recent SFY Financial Statements acceptable (i.e., 2012-2016)?	Yes.
21.	Appendix D, Joint Rate Setting Forms: Do community based providers use the same Rate Setting Forms to calculate the rate?	Yes.
22.	Appendix D, Joint Rate Setting Forms: Are community based providers to calculate their proposed rate using He-C 6422 (or the updated rule)?	Rates for all services shall be proposed using the Joint Rate Setting Forms included in Appendix D. An electronic copy can be provided by emailing the Procurement Coordinator listed in Subsection 6.1. of the RFP.
23.	Appendix D-1, Pg. 3, Rate Setting Process: The Rate Setting Rule referenced in Appendix D-1 expired on 4/2/10. Which updated Rate Setting Rule should be used instead?	The Department's rate setting rule has expired. The rates for services shall be provided using the Joint Rate Setting Forms included in Appendix D. An electronic copy can be provided by emailing the Procurement Coordinator listed in Subsection 6.1. of the RFP. (The NH Legislative Fiscal Committee must approve the rates.)



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24.	Do current State contractors providing services to New Hampshire youth need to respond to this RFP to continue providing services?	No.
25.	When will vendors be notified if their proposal is accepted or not?	As services need to be in place by 1/1/18, it will be an expeditious contract approval process.
26.	Is the requirement for vendor proposals to include responses to all the questions included in the RFP?	Yes. Please see Pg. 23 of the RFP, Subsection 8.2 Outline and Detail, Paragraph 8.2.2.4 Proposal Narrative, Project Approach, and Technical Response.
27.	Will contracts be funded based on the rate per youth/bed per day?	Yes
28.	If a vendor has 20 available beds for this alternative service and 12 beds are filled per the contract, can the remaining 8 beds be utilized for other youth?	Yes. The Department is not regulating which beds you provide for another service outside this scope of the enhanced services. Please see question 17.
29.	Where do questions get submitted?	Please see Paragraph 6.4.1. Bidders' Questions.
30.	Can current In-Home ISO providers propose a different In-Home ISO program that is more intensive and specific to youth requiring enhanced services, at a different rate than their current In-home ISO services?	Yes.
31.	How do vendors demonstrate that there is an agency budget and multiple programs with different rates?	The Joint Rate Setting Forms (Appendix D of the RFP) allow for one agency with multiple programs and multiple rates depending on service and intensity, similar to how it allows for an education program as part of the agency. Also see Appendix D-1 Rate Setting Instructions.
32.	2017 Laws Chapter 156, Section 174 states, "the department of health and human services shall engage in a rate-setting process which is based on providers' reasonable costs of providing those services needed to implement the provisions of sections 158 through 173 of this act." Based on this, if current providers choose not to respond to this RFP, will or have they been advised of the process for their rate review?	No. The provider shall engage the Department's Rate Setting Unit as it is not related to this RFP for enhanced services per HB 517.
33.	Will there be any rate increase offered, within this contract, for any agency either not bidding on the RFP or not awarded a contract?	No. The provider shall engage the Department's Rate Setting Unit if there are concerns with their existing rate as it is not related to this RFP for enhanced services per HB 517.